

Business Administration (English)			
Bachelor	TR-NQF-HE: Level 6	QF-EHEA: First Cycle	EQF-LLL: Level 6

Course Introduction and Application Information

Course Code:	MNG047						
Course Name:	Business Health and Safety						
Semester:	Fall						
Course Credits:	<table border="1"> <tr> <td>ECTS</td> </tr> <tr> <td>5</td> </tr> </table>			ECTS	5		
ECTS							
5							
Language of instruction:	Turkish						
Course Condition:							
Does the Course Require Work Experience?:	No						
Type of course:	Departmental Elective						
Course Level:	<table border="1"> <tr> <td>Bachelor</td> <td>TR-NQF-HE:6. Master`s Degree</td> <td>QF- EHEA:First Cycle</td> <td>EQF-LLL:6. Master`s Degree</td> </tr> </table>			Bachelor	TR-NQF-HE:6. Master`s Degree	QF- EHEA:First Cycle	EQF-LLL:6. Master`s Degree
Bachelor	TR-NQF-HE:6. Master`s Degree	QF- EHEA:First Cycle	EQF-LLL:6. Master`s Degree				
Mode of Delivery:	Face to face						
Course Coordinator:	Dr. Öğr. Üy. MELEK YURDAKUL						
Course Lecturer(s):							
Course Assistants:							

Course Objective and Content

Course Objectives:	The aim of this course is to provide students with a comprehensive understanding of health and safety regulations in business environments. It focuses on the identification, assessment, and control of workplace hazards, promoting a proactive safety culture, and ensuring compliance with national and international health and safety standards. The course equips students with the knowledge and skills necessary to develop and implement effective health and safety management systems across various industries.
--------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Course Content:	<ol style="list-style-type: none"> 1. Introduction to occupational health and safety (OHS) 2. Historical development and legal framework of workplace safety 3. Roles and responsibilities of employers, employees, and safety officers 4. Risk assessment and hazard identification techniques 5. Accident prevention and emergency response planning 6. Safety management systems and policies 7. Ergonomics and workplace design 8. Psychological health and stress management at work 9. Safety training and communication 10. Auditing and continuous improvement in health and safety 11. Case studies from local and international business environments
-----------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Learning Outcomes

The students who have succeeded in this course;

- 1) Understands the principles of occupational health and safety.
- 2) Analyzes risk factors in working environments, explains precautions
- 3) Criticizes occupational health and safety culture within individuals, groups and society.

Course Flow Plan

Week	Subject	Related Preparation
1)	Introduction to Business Health and Safety: Definitions, Importance, and Basic Concepts	Goetsch, D. L. (2018). Chapter 1: "The Importance of Workplace Safety" Lecture slides & orientation materials
2)	Historical Development of Occupational Health and Safety (OHS) Evolution of workplace safety laws and international standards	Hughes & Ferrett (2016). Chapter 1
3)	Legal Framework: National and International Health & Safety Legislation Turkish Labor Law basics, ILO conventions, EU directives	Reese (2015). Chapter 2 Turkish Labor Law excerpts (to be provided)

4)	Employer and Employee Responsibilities in Workplace Safety Duties, liabilities, and rights under legal frameworks	Goetsch (2018). Chapter 2 Selected case studies
5)	Risk Assessment and Hazard Identification Principles and techniques: risk matrix, job safety analysis	Reese (2015). Chapter 4 Workshop worksheet: sample risk assessments
6)	Accident Prevention and Emergency Planning Incident investigation, reporting systems, emergency procedures	Hughes & Ferrett (2016). Chapter 3 Local company safety reports (shared via LMS)
7)	Workplace Safety Signs, PPE, and Safety Culture Creating awareness and compliance through signage and equipment	Goetsch (2018). Chapter 5 PPE videos and OSHA visual resources
8)	Midterm Exam Week Written exam covering Weeks 1–7	
9)	Safety Management Systems (OHSAS 18001, ISO 45001) Structure, implementation, and auditing of safety systems	Goetsch (2018). Chapter 6 ISO 45001 summary document (shared on LMS)
10)	Ergonomics and Workplace Design Musculoskeletal disorders, workstation layout, human factors	Reese (2015). Chapter 7 Ergonomic assessment checklists
11)	Occupational Health: Noise, Air Quality, and Chemical Hazards Common workplace exposures and control measures	Hughes & Ferrett (2016). Chapter 6 Case examples on exposure limits
12)	Psychological Health and Stress Management at Work Burnout, workload, organizational factors	Goetsch (2018). Chapter 10 WHO factsheet on workplace mental health
13)	Safety Training and Communication Strategies Designing effective safety training and awareness programs	Reese (2015). Chapter 8 Sample training module from ILO
14)	Final Review + Case Studies Discussion and analysis of real-world incidents, exam preparation	All previous slides, selected case studies for in-class discussion

Sources

Course Notes / Textbooks:	Goetsch, D. L. (2018). Occupational Safety and Health for Technologists, Engineers, and Managers (8th ed.). Pearson Education.
References:	Hughes, P., & Ferrett, E. (2016). Introduction to Health and Safety at Work (6th ed.). Routledge.

Reese, C. D. (2015). Occupational Health and Safety Management: A Practical Approach (3rd ed.). CRC Press.

International Labour Organization (ILO). (2020). Safety and Health at the Heart of the Future of Work: Building on 100 Years of Experience.

European Agency for Safety and Health at Work (EU-OSHA). (2022). Occupational Safety and Health in Europe: State and Trends.

Course - Program Learning Outcome Relationship

Course Learning Outcomes	1	2	3
Program Outcomes			
1) Using other social sciences and mathematics, they have a broad and interdisciplinary perspective on business and management sciences.			
2) They have knowledge and skills about different functions and interactions of the enterprise.			
3) They can use different theoretical approaches to understanding and solving various business problems.			
4) Being aware of the needs of society, they use business knowledge to meet these needs.	2	2	2
5) They have knowledge deeply about current problems of Turkey and Global Business World's	1	1	1
6) They can determine the objectives of the institution in which they are involved, taking into account the market needs and economic conditions.			
7) They can solve complex business problems by using various statistical techniques and numerical methods and makes analysis by using statistical programs effectively.			
8) They can use a foreign language at least B1 General Level in terms of European Language Portfolio criteria according to the education level of a foreign language.			
9) They can develops teamwork, negotiation, leadership and entrepreneurship skills.	2	2	2
10) They have the knowledge of universal ethical values, social responsibility awareness and sufficient level of labor law.	3	3	3
11) They can identify the individual learning needs and carries out studies to correct them by developing positive attitudes about lifelong learning.			
12) They can express their ideas and solutions both written and orally, and if required they can present and publish them on both national and international platforms.	2	2	2

Course Learning Outcomes They use information and communication technologies together with computer software at the advanced level of European Computer Driving License required by the field.	1	2	3

Course - Learning Outcome Relationship

No Effect	1 Lowest	2 Average	3 Highest

	Program Outcomes	Level of Contribution
1)	Using other social sciences and mathematics, they have a broad and interdisciplinary perspective on business and management sciences.	
2)	They have knowledge and skills about different functions and interactions of the enterprise.	
3)	They can use different theoretical approaches to understanding and solving various business problems.	
4)	Being aware of the needs of society, they use business knowledge to meet these needs.	
5)	They have knowledge depthly about current problems of Turkey and Global Business World's	2
6)	They can determine the objectives of the institution in which they are involved, taking into account the market needs and economic conditions.	
7)	They can solve complex business problems by using various statistical techniques and numerical methods and makes analysis by using statistical programs effectively.	1
8)	They can use a foreign language at least B1 General Level in terms of European Language Portfolio criteria according to the education level of a foreign language.	
9)	They can develops teamwork, negotiation, leadership and entrepreneurship skills.	2
10)	They have the knowledge of universal ethical values, social responsibility awareness and sufficient level of labor law.	3
11)	They can identify the individual learning needs and carries out studies to correct them by developing positive attitudes about lifelong learning.	1
12)	They can express their ideas and solutions both written and orally, and if required they can present and publish them on both national and international platforms.	2
13)	They use information and communication technologies together with computer software at	

the advanced level of European Computer Driving License required by the field.

Assessment & Grading

Değerlendirme Yöntemleri ve Kriterleri	Number of Activities	Level of Contribution
Attendance	42	% 10
Quizzes	2	% 10
Homework Assignments	5	% 20
Midterms	1	% 25
Final	1	% 35
total		% 100

Workload and ECTS Credit Calculation

Activities	Number of Activities	Workload
Course Hours	16	48
Total Workload		48